

VIRGINIA: A SCHEDULED MEETING OF THE SURRY COUNTY BOARD OF SUPERVISORS  
HELD IN THE GENERAL DISTRICT COURTROOM OF THE SURRY COUNTY  
GOVERNMENT CENTER ON NOVEMBER 6, 2014 AT 7:00P.M.

PRESENT: SUPERVISOR ERNEST L. BLOUNT, CHAIRMAN  
SUPERVISOR JUDY S. LYTTLE, VICE-CHAIR  
SUPERVISOR JOHN M. SEWARD  
SUPERVISOR KENNETH R. HOLMES  
SUPERVISOR GIRON R. WOODEN, SR.

ALSO

PRESENT: MR. TYRONE W. FRANKLIN, COUNTY ADMINISTRATOR  
MR. WILLIAM HEFTY, COUNTY ATTORNEY  
MS. RHONDA L. RUSSELL, DIRECTOR OF PLANNING  
MS. GAIL CLAYTON, CLERK, CIRCUIT COURT

#### **CALL TO ORDER/MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE**

The meeting was called to order by Chairman Blount who then asked for a moment of silence. Following the moment of silence, he asked those present to stand and say the pledge of allegiance.

#### **CONSENT ITEMS**

1. Approval of October 2, 2014 Minutes, Board of Supervisors
2. Approval of October 23, 2014 Minutes, Board of Supervisors Work Session
3. Approval of October 23, 2014 Minutes, Board of Supervisors Joint Meeting
4. Approval of November 2014 Accounts Payable:

	Accounts Payable	Additional	Total
General Fund	\$104,836.68	\$237,502.39	\$342,339.07
Debt Service	\$0.00	\$0.00	\$0.00
Capital	\$139,122.98	\$115,941.02	\$255,064.00
Water & Sewer	\$3,388.50	\$56,277.96	\$59,666.46
CSA	\$3,905.00	\$10,677.00	\$14,582.00
Indoor Plumbing	\$0.00	\$0.00	\$0.00
Juror Payments	\$0.00	\$0.00	\$0.00
<b>Totals</b>	<b>\$251,253.16</b>	<b>\$420,398.37</b>	<b>\$671,651.53</b>

5. Appropriation Requests:

<b>School System - November 2014</b>	Instruction	\$675,000.00
	Admin./Health	\$100,000.00
	Pupil Transp.	\$125,000.00
	Operation/Maint.	\$200,000.00
	Food Serv.	\$75,000.00
	Debt Service	\$0.00
	Capital Projects	\$0.00
	Technology	\$100,000.00
	<b>Total</b>	<b>\$1,275,000.00</b>
<b>Dept. of Social Serv. - November 2014</b>		<b>\$140,000.00</b>

6. Commissioner of the Revenue Certification Request \$1,255.93

Supervisor Lyttle made a motion that the Board approve the Consent Items as enumerated. Supervisor Seward seconded the motion. Supervisors Blount, Wooden, Holmes, Lyttle and Seward voted affirmatively to approve the motion.

**PROGRESS REPORTS**

1. VDOT

Mr. Rossie Carroll addressed the Board to provide a Quarterly Maintenance Report. Mr. Carroll informed that VDOT had received 47 maintenance work orders; 18 remained outstanding. VDOT crews had repaired 48 pot holes; cleared drains, vegetation, culverts and ditches; mowing has been completed on all secondary roads and crews have conducted equipment dry-runs in anticipation of winter weather events. The Lebanon Road project is complete and that road is once again open to through traffic. Mr. Carroll further informed that the bridge on Highgate Road had been repaired and was again open with no weight restrictions. Security screening stations for the Jamestown-Scotland Ferry are currently under construction with an anticipated completion in April 2015.

Mr. Carroll also reported that VDOT was conducting traffic studies along Shore Drive and Route 10 East, which may result in changes to passing zones and signage.

Following Mr. Carroll's presentation Board members discussed the condition of Route 602, Lebanon Road, Highgate Road, Chippokes Farm Road and Route 615. They further discussed how the

community could become more involved in the Route 460 Corridor Improvements Project.

Mr. Franklin stated that a potential opportunity existed to both assist a local business and save the state funds by recycling the salt by-products from S. Wallace Edwards & Sons for use by VDOT during winter weather events. Mr. Carroll responded that VDOT currently was utilizing the solid salt by-products, but that the brine contained a much lower salt concentration than was needed requiring that VDOT transport and re-process the solution which was not cost effective for them.

## 2. Treasurer

### A. Investment Letter

Chairman Blount read the Investment Letter provided by Mary H. Shaw, Treasurer, which stated that as of the October 2, 2014 meeting the County had \$11,354,613.77 in the LGIP Fund. Since that report, accrued interest for September 2014 in the amount of \$978.14 had increased that balance to \$11,355,591.91. Since the last report, \$2,000,000.00 was transferred from LGIP to the General Fund leaving a balance in the LGIP of \$9,355,591.91. As of November 6, 2014 the County had \$9,863,526.49 in total investments, including one CD valued at \$507,934.58 which matures on January 18, 2015.

## 3. County Administration

### A. Presentation: Project Updates

Mr. Brian Camden, Project Manager, addressed the Board to provide an update with regard to the Gray's Creek Marina Project. He informed that construction had begun on the boat ramp facility and that this phase of the overall project was progressing on schedule and within budget. In early October the boat ramp area was dredged to the required depth and wood pier pilings were installed on both sides of the ramp. Following this, the stone base and filter fabric for the precast mats were installed and subgrade elevations were verified by the engineer. Mr. Camden further informed that on October 28<sup>th</sup>, the Armor-flex Articulated Concrete Mats were delivered to the site, lifted off of the trucks and installed using an 80-ton crane. The mats will be secured in place using steel tendons that run through the system connecting each mat to the other along with anchors and a concrete apron at the top of the ramp holding the uppermost edge in place. The pilings for the wood piers have all been driven and secured in place.

Mr. Camden further discussed the need for the County to establish and clearly mark "No Wake Zones" along Gray's Creek. The Board briefly discussed the matter with Mr. Camden.

B. Presentation: Rescue Squad Facility Update

Mr. Michael Ashe, Architect, and Mr. Jordan Smith, Project Manager, addressed the Board to provide a project update with regard to the Rescue Squad Facility. Mr. Smith reviewed the proposed floor plans, exterior elevations, site plan, etc. ***(A copy of Mr. Ashe's presentation is attached as an integral component of these minutes.)*** Mr. Ashe informed of previous collaborations with the County to include design of the Surry Elementary School, Surry High School addition and the Surry Volunteer Fire Station.

C. Request for Public Hearing: CUP 2014-02 Avery Mill Investment Corporation

Ms. Rhonda Russell, Director of Planning and Community Development, addressed the Board to request that they consider authorizing advertisement and scheduling of a public hearing relative to CUP 2014-02. Ms. Russell introduced a representative of the applicant, Mr. Linwood Morris, who provided the Board with additional information relative to the CUP application.

Supervisor Lyttle made a motion that the Board authorize the advertisement and scheduling of a public hearing to receive public comments regarding CUP 2014-02. Supervisor Wooden seconded the motion which passed with unanimous approval.

**UNFINISHED BUSINESS**

1. Facilities Use Policy

Mr. Franklin informed Board members that a Facilities Use Policy had been developed at the request of the Board. A work session was conducted on Thursday, October 23, 2014 at 5:00pm to further consider the Facilities Use Policy. Chairman Blount stated that some members of the Board had expressed concerns regarding portions of the policy and asked that an updated version of the proposed policy be made available to Board members. Mr. Franklin briefly discussed the use of the new Surry Library Facility and their willingness to comply with the County's requirements for use of the facility after normal operating hours.

**PUBLIC HEARING**

1. CUP 2014-04: Surry County Communications Tower

Chairman Blount called the Public Hearing to order. Mr. Franklin stated that the public hearing was being conducted to receive public comments regarding CUP 2014-04: Application by T. Franklin on behalf of Surry County for a Conditional Use to permit a  $\pm 350'$  communication tower as a conditional use as permitted by Article III, Section 3-1002, General Industrial District, Permitted Uses, and Article IV, Supplementary Regulations, Section

4-903. Communication Tower, on an irregularly shaped parcel consisting of  $\pm 142$  acres located on the south side of Colonial Trail West/SR10, beginning  $\pm 6,500'$  east of the intersection of Colonial Trail West/SR10 and Hollybush Road/SR618, with an average depth of  $\pm 5,400'$  and width of  $\pm 1,100'$ . The subject property is zoned General Industrial District (M-2) and the Tax Parcel Identification Number is 40-1.

Ms. Rhonda Russell, Director of Planning and Community Development, informed the Board that the Surry County Board of Zoning Appeals had considered this request at their September 17<sup>th</sup> meeting and the Surry County Planning Commission considered this request at their September 22<sup>nd</sup> meeting; both bodies recommended its approval subject to the following conditions:

1. Applicant shall provide copies of all applicable state and federal permits.
2. Applicant shall comply with all federal, state and local regulations and ordinances.
3. Applicant shall certify that all transmission emission levels shall not exceed those permitted under federal regulations.
4. No interference with television, cable, radio, telephone or electronic devices shall be permitted. Any such interference shall be immediately remedied.
5. Signage shall not be permitted.
6. The tower height is limited to  $350' \pm$  AGL with approval of all required permitting agencies.

Chairman Blount opened the floor for public comments. There being none, Chairman Blount closed the floor. Supervisor Wooden made a motion that the Board approve CUP 2014-04 with the recommended conditions. The motion was seconded by Supervisor Holmes and unanimously approved.

## **NEW BUSINESS**

None.

## **CITIZEN COMMENTS**

Ms. Christy Hendricks (Surry District) addressed the Board requesting further information regarding the need for a "No Wake Zone" on Gray's Creek.

Mr. Mike Eggleston (Dendron District) addressed the Board to suggest that the widening of Route 10 instead of Route 460 would be more beneficial to the state and to Surry County.

**CLOSED SESSION**

There being no further comments for the public, Supervisor Seward made a motion that the Board move to Closed Session to discuss both a personnel matter, as permitted by the Code of Virginia §2.2-3711(A)(1) and three matters of litigation as permitted by the Code of Virginia §2.2-3711(A)(7). Supervisor Lyttle seconded the motion. Supervisors Blount, Seward, Holmes, Lyttle and Wooden voted affirmatively.

Supervisor Seward moved that the Board return to open session and certify by roll call that the Closed Session was concluded and that nothing had been discussed except the matter or matters permitted to be discussed under the provisions of the Virginia Freedom of Information Act. Supervisor Lyttle seconded the motion; all members present voted affirmatively.

**ADJOURNMENT**

There being no further business before the Board, Supervisor Seward made a motion to adjourn. Supervisor Wooden seconded the motion; all present voted affirmatively.



# SURRY COUNTY VOLUNTEER RESCUE SQUAD

Michel C. Ashe, FAIA  
Architecture  
NOV. 6, 2014



MICHEL C. ASHE, FAIA ARCHITECTURE



TS3 ARCHITECTURE



HICKMAN AMBROSE CONSULTING ENGINEERS



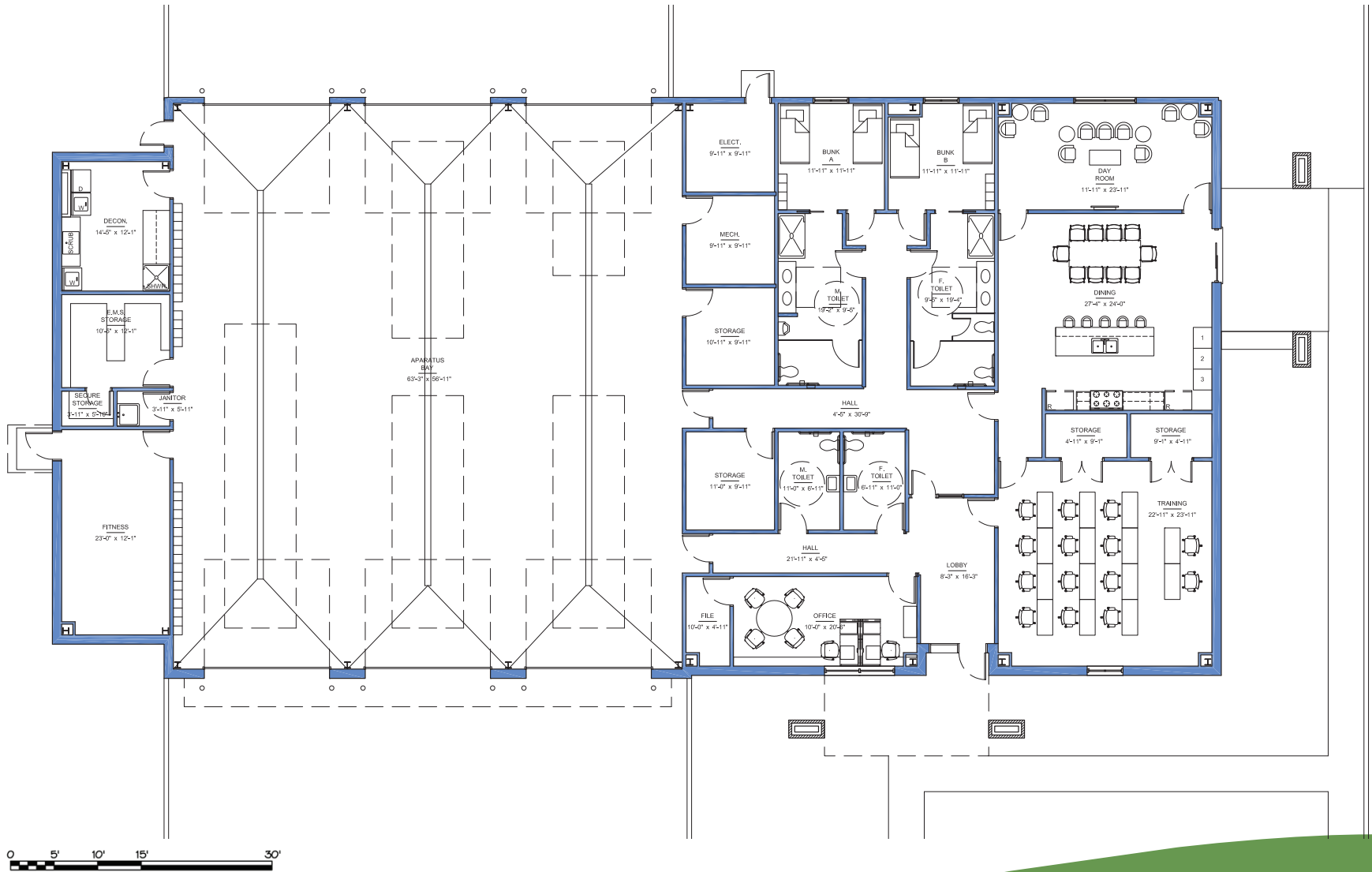
SINCLAIR PRATT CAMERON STRUCTURAL ENGINEERS

Surry County Volunteer Rescue Squad  
Team

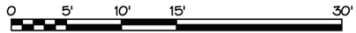


## **Program:**

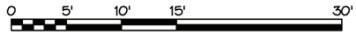
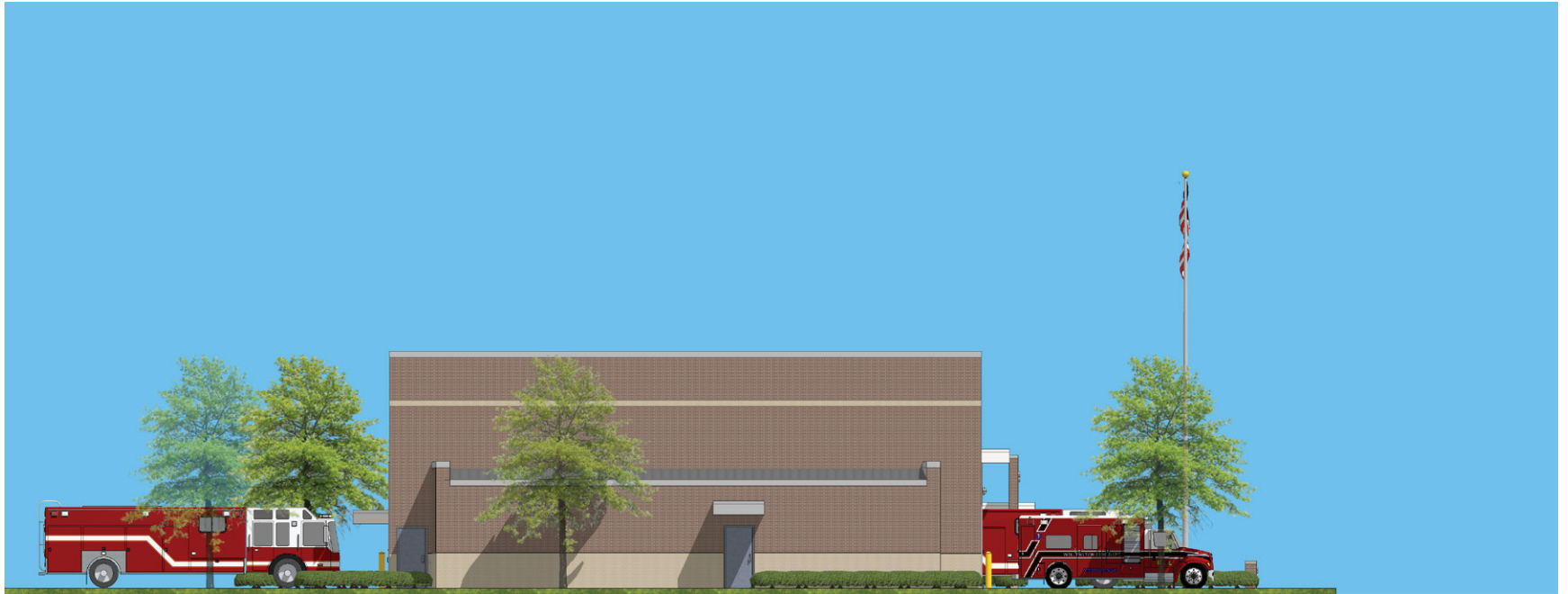
Apparatus Bay	3,780 S.F.
Bunk Rooms	2 @ 144 S.F. = 288 S.F.
A toilet/shower/sink	2 @ 160 S.F. = 320 S.F.
Multipurpose Room	620 S.F.
Day Room	252 S.F.
Lobby	220 S.F.
Captains Office	304 S.F.
Kitchen	252 S.F.
Dining area	162 S.F.
Dry storage	50 S.F.
Service Spaces	
Storage	300 S.F.
Janitors closet/mop sink required	25 S.F.
Electrical Room	100 S.F.
Mechanical Room	100 S.F.
Fitness Area	225 S.F.
Decontamination Room	115 S.F.
Total Programmed Square Footage:	7,417 S.F.
+15% for Wall Thickness/Corridor, etc.	1,113 S.F.
Total Program:	8,530 S.F.



Surry County Volunteer Rescue Squad  
Floor Plan  
Square Ft 8,340 ± G.S.F.



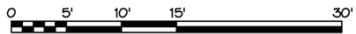
Surry County Volunteer Rescue Squad  
Front Elevation



Surry County Volunteer Rescue Squad  
Side Elevation



Surry County Volunteer Rescue Squad  
Rear Elevation



Surry County Volunteer Rescue Squad  
Side Elevation



Surry County Volunteer Rescue Squad  
3d Drawings



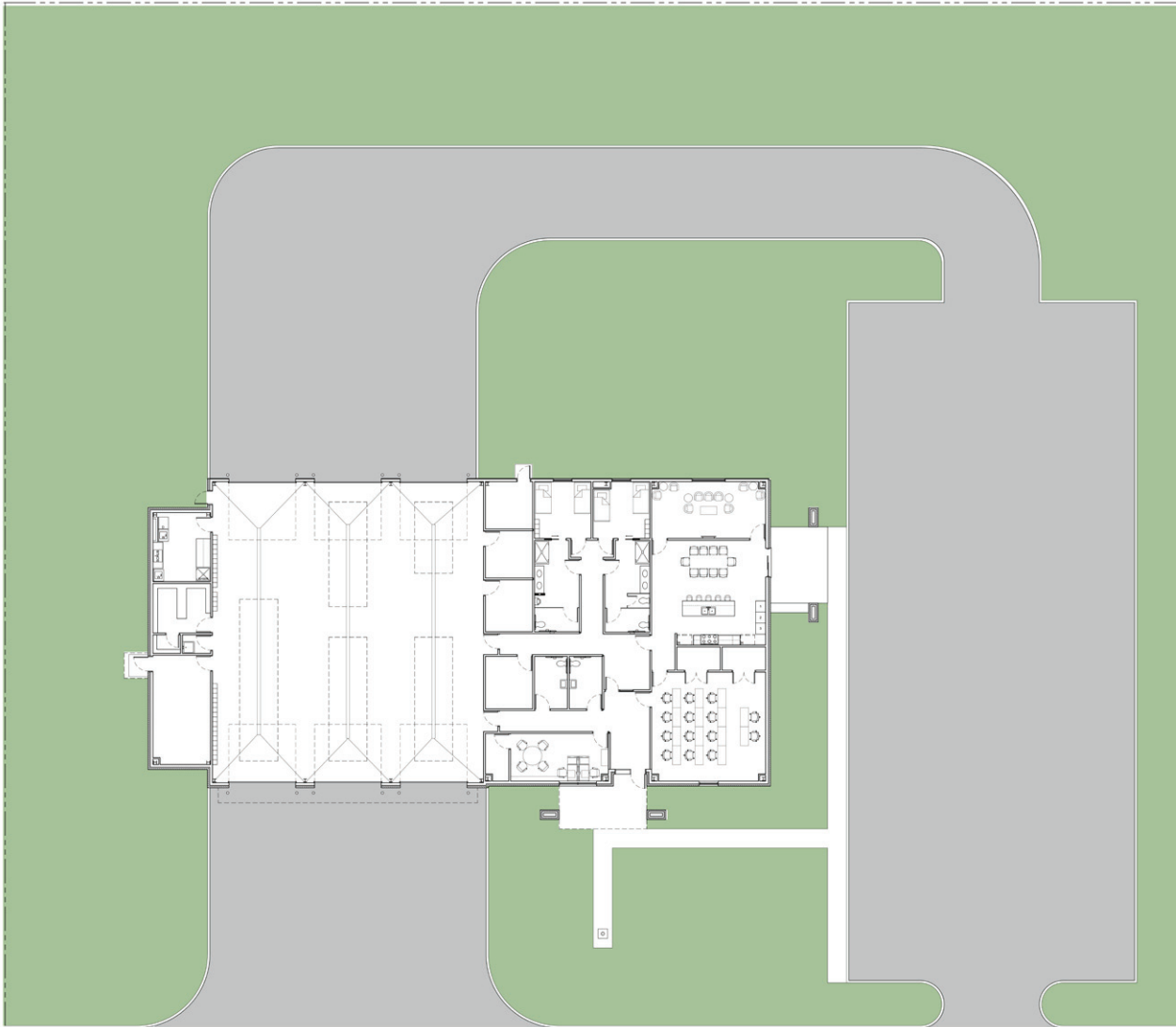


Surry County Volunteer Rescue Squad  
3d Drawings





Surry County Volunteer Rescue Squad  
3d Drawings



Surry County Volunteer Rescue Squad  
Site Plan